Interview Consent Form & Cover Letter

CONSENT FORM: ADVANCE OSU mentoring program evaluation

You have been invited to participate in the evaluation of the ADVANCE OSU mentoring program conducted by the ADVANCE OSU team. You are being asked to participate because of your participation in the ADVANCE OSU mentoring program.

We are asking you to fill out a brief survey about your experiences with the mentoring program at the end of the one year program. We will also contact you once a year for 2 years with the same survey. Each of these surveys should take less than 10 minutes to complete and is anonymous. During the time you are mentored, we will also call you 2 times during the year to ask you how things are going in the program. These phone calls will be conducted by Dr. Lu Bailey from the College of Education and will take about 20 minutes. We are interested in how the mentoring program is working. All responses will be confidential and phone calls will not be tape recorded.

You may skip any questions that you do not wish to answer or end the interview at any time.

In order to link up your responses at the various time points, we will put an ID number on your phone interviews; the list linking names and IDs will be kept in a locked file cabinet that only the researchers have access to. Dr. Bailey will take notes during her phone interviews, but will not record your name on the data, only your ID number.

Participation in this survey is completely voluntary and refusal to participate will involve no penalty and will not affect your status in the mentoring program. If you have any questions about your participation, you may contact Dr. Melanie Page at 405-744-7334 or melanie.page@okstate.edu. If you have any questions regarding the rights of research participants in this study, you may contact Dr. Shelia Kennison, chair of OSU's Institutional Review Board at (405) 744-3377 or 219 Cordell North, OSU, Stillwater, OK 74078 or by email at irb@okstate.edu.

We thank you for your time and participation.

Dr. Melanie Page, ADVANCE OSU Evaluation Project Co-Director (melanie.page@okstate.edu)
Dr. Lu Bailey, ADVANCE OSU Evaluation Project Co-Director (lu.bailey@okstate.edu)
Dr. Jean Van Delinder, ADVANCE OSU Project Principal Investigator (jean.van_delinder@okstate.edu)

CONSENT DOCUMENTATION:
I have been fully informed about the procedures listed here. I am aware of what I will be asked to do and of the benefits of my participation. I affirm that I have read and fully understand this form. I understand that, by signing it and returning it to the researchers, I hereby agree to participate in this study.

Name (printed) ___________________________ Date ___________________________

Signature ___________________________ Date ___________________________